

## FORMS AND INFORMATION REQUEST

Montana Department of Agriculture  
Organic Certification Program  
P.O. Box 200201  
Helena, MT 59620-0201  
Phone: (406) 444-3730 Fax: (406) 444-7336  
E-mail: dcrabtree@state.mt.us

Requester's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Check Appropriate Space(s) for Type(s) of Information Requested:

Please contact the department if you are unsure of the appropriate type of application(s) for your operation.

\_\_\_\_\_ **Information Packet** (describes organic production and handling, certification rules, procedures, fees and sources of further information)

\_\_\_\_\_ **Copy of Montana Organic Statute and Administrative Rules**

**Crop Producer Application Packet:** **\$10** \_\_\_\_\_

*A producer is a person who engages in the business of growing or producing food, fiber, feed, and other agricultural-based consumer products.*

\_\_\_\_\_ **Livestock Addendum** (please check if you wish to certify livestock)

**Handler Application Packet:** **\$10** \_\_\_\_\_

*A handler is any person engaged in the business of handling agricultural products. Handling includes processing, packaging or storage of agricultural products.*

**Combined Producer/Handler Application Packet:** **\$20** \_\_\_\_\_

*If the same business entity will produce **and** handle organic products.*

**Transaction Documentation Forms:** (Packet of ten pre-numbered forms) **\$10** \_\_\_\_\_

*These forms may be used by certified operations to document the certification of products to their buyers.*

**TOTAL: \$** \_\_\_\_\_

*Please attach check made out to Montana Department of Agriculture.*

\_\_\_\_\_ **Other information, list:** \_\_\_\_\_

#### **Administrative Use Only:**

Date Received: \_\_\_\_\_ Date Payment Received: \_\_\_\_\_

How Received: \_\_\_\_\_ Mail \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_ Other \_\_\_\_\_

Action Taken: \_\_\_\_\_

Information Sent \_\_\_\_\_ Date Sent: \_\_\_\_\_ Date Filed: \_\_\_\_\_